

NEPAL FORUM OF ENVIRONMENTAL JOURNALISTS

Auditor's Report Annual Accounts

2071/72 (2014/15)



एस. सी. लाल एसोसिएट्स
S. C. LAL ASSOCIATES





एस. सी. लाल एसोसिएट्स

S. C. LAL ASSOCIATES

Chartered Accountants

Independent Auditor's Report

We have audited the accompanying Financial Statements of the **Nepal Forum of Environmental Journalists (NEFEJ)** as of the end of Ashadh 2072 and a summary of significant accounting policies and other explanatory information (together "the financial statements"). The financial statements have been prepared by the management of NEFEJ using the basis of accounting described in Notes to the Financial Statements.

Responsibility of the Management of the NEFEJ

It is the responsibility of the management to establish and maintain system of internal control to enable the preparation of financial statements that is free from material misstatement, whether due to fraud and error. The management is also responsible to prepare and present financial statements in conformity with the Generally Accepted Accounting Principles. This responsibility includes selecting and applying appropriate accounting policies and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility and Scope

We conducted the audit in accordance with Nepal Standards on Auditing (NSA). Those standards require that we comply with the ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Our responsibility is to express an opinion on these financial statements based on our audit. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. The procedures selected depend upon the auditor's judgment, including the assessment of risks of material misstatement of the statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the organization's preparation of the statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Independence

In conducting our audit we followed appropriate independence requirements of Nepalese professional ethical pronouncements.



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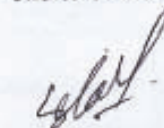
Audit Opinion

In our opinion, the aforementioned financial statements are presented fairly, in all material respects, the financial position of the Nepal Forum of Environmental Journalists as of the end of Ashadh 2072, the results of its operation and its cash flows during the period 1 Shrawan 2071 to 32 Ashadh 2072 in accordance with the basis of accounting as described in accounting policy.

Kathmandu:

Dated: 2072/6/14

For S. C. Lal Associates
Chartered Accountants



CA Satish Chandra Lal
Principal




**Nepal Forum of Environmental Journalists
Bhanimandal, Lalitpur**

BALANCE SHEET

AS AT 31 ASHADH 2072 (16 JULY 2015)

LIABILITIES	Schedule	Current Year Amount in Rs.	Previous Year Amount in Rs.
CAPITAL FUND		1,715,000.00	1,715,000.00
RESERVES & SURPLUS		20,526,061.88	29,034,126.80
Restricted Funds	1	4,298,925.63	3,143,437.45
Retained Earnings		16,227,136.25	25,890,689.35
CURRENT LIABILITIES		3,322,150.90	1,472,820.95
Account Payable	2	1,574,753.60	1,472,820.95
Unspent Grants	3	1,747,397.30	-
Total		25,563,212.78	32,221,947.75
ASSETS			
CURRENT ASSETS		14,041,398.08	20,125,003.66
Bank and Cash Balances	4	7,572,178.49	10,678,997.43
Advances	5	8,418,105.51	9,394,892.15
Prepaid and Deposits	6	51,114.08	51,114.08
FIXED ASSETS		11,521,814.70	12,096,944.09
Gross Value	7	22,012,462.23	21,893,174.23
Accumulated Depreciation		(10,490,647.53)	(9,796,230.14)
MISCELLANEOUS		-	-
TOTAL		25,563,212.78	32,221,947.75

Accounting policies and notes to accounts - Schedule 19


Sahaj Man Shrestha
President

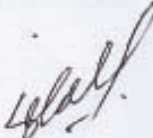



Nirlesh Regmi
General Secretary


Tika Ram Rai
Treasurer


Deepak Lamichhane
Finance Head

As per our report of even date
For S. C. Lal Associates
Chartered Accountants


CA Satish Chandra Lal
Auditor



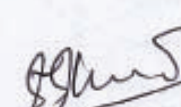
Lalitpur
Dated:

Nepal Forum of Environmental Journalists
Bhanimandal, Lalitpur

INCOME STATEMENT

FOR THE PERIOD FROM 01/04/2071 to 31/03/2072 (16/07/2014 to 16/07/2015)

Particular	Schedule	Current Year Amount in Rs.	Previous Year Amount in Rs.
<u>INCOME</u>			
Donor Programme Grant	8	6,060,391.00	15,472,449.90
NEFEJ programme Grant	9	1,217,982.00	2,456,397.75
Audio visual Income and Grant	10	5,147,251.00	10,228,813.45
Publication Income	11	11,551,983.00	6,688,408.10
Radio Sagarmatha Grant		300,000.00	0.00
Interest income		13,392.90	14,222.02
Program surplus/Core Income		127,697.93	626,344.57
Miscellaneous income		294,700.00	163,740.00
Sanitation Program Income		0.00	498,000.00
Membership Fee		25,000.00	0.00
Gain on Sale of Fixed Assets		10,319.85	(37,731.05)
TOTAL		24,748,717.68	36,110,644.74
<u>EXPENDITURE</u>			
Donor Programme Expenses	12	8,648,053.14	15,813,341.94
NEFEJ programme	13	1,216,714.58	7,183,948.18
Audio visual programme	14	7,659,053.14	3,859,530.34
Publication Expenses	15	11,300,856.96	949,067.13
Operational expenses	16	2,562,517.10	5,114,829.78
Depreciation	7	712,659.24	758,626.00
Provision for retirement benefit		125,905.18	0.00
TOTAL		32,225,769.34	33,679,343.37
Net profit/loss for the year		(7,477,051.66)	2,431,301.37
Profit/loss upto previous year		25,890,689.35	23,459,387.98
Provision for unadjusted advances	17	(1,464,247.70)	0.00
Previous year payable written up year	18	107,565.59	0.00
		(809,819.33)	0.00
Net Surplus Transferred to Balance Sheet		16,227,136.25	25,890,689.35


 Sahaj Man Shrestha
 President

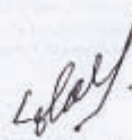



 Nimesh Regmi
 General Secretary


 Tika Ram Rai
 Treasurer


 Deepak Lamichhane
 Finance Head

As per our report of even date
 For S. C. Lal Associates
 Chartered Accountants


 CA Satish Chandra Lal
 Auditor



Lalitpur
 Dated:

Nepal Forum of Environmental Journalists
Bhanimandal, Lalitpur

CASH FLOW STATEMENT

FOR THE PERIOD FROM 16/07/2013 to 16/07/2014 (01/04/2070 to 31/03/2071)

Particulars	Current Year Amount in Rs.	Previous Year Amount in Rs.
A. Cash from operations		
1 Profit before tax as per income statement	(7,477,051.66)	2,431,301.37
Add Depreciation	712,669.24	758,626.00
Less Gain/(Loss) on Sale of Fixed Assets	(10,319.85)	37,731.06
2 Cash inflow before change in working capital	(6,774,712.27)	3,227,658.42
1 Decrease (Increase) in Current Assets	1,492,538.94	(3,767,512.94)
2 Increase (Decrease) in Current Liabilities	1,956,895.54	259,173.03
3 Cash from operations	(3,325,277.79)	(280,681.49)
4 Cash inflow before unusual income/expenses	(3,325,277.79)	(280,681.49)
5 Unusual income/expenses	-	-
Net cash inflow from operations	(3,325,277.79)	(280,681.49)
B Cash inflow from investment activities		
1 Purchase of fixed assets	(166,418.00)	(1,398,159.01)
A Sale of fixed assets		
B Purchase of fixed assets		
2 Sale of fixed assets	39,206.00	24,900.00
Net cash inflow from investment activities	(127,210.00)	(1,373,259.01)
C Cash inflow from financial activities		
1 Change in Restricted Funds	1,156,488.18	85,265.50
Less: Provision for Retirement benefit upto previous year	(809,619.33)	-
2 Payment of long term loans	-	-
Net cash inflow from financial activities	346,868.85	85,265.50
Increase/decrease in cash	(3,106,618.94)	(1,568,675.00)
Cash and bank balance at the beginning of the year	10,578,997.43	12,247,673.43
Cash and bank balance at the end of the year	7,472,378.49	10,678,997.43

Sahaj Man Shrestha
President

Ram Rai
Treasurer

Nimesh Regmi
General Secretary

Deepak Lamichhane
Finance Head

As per our report of even date
For S. C. Lal Associates
Chartered Accountants

CA Satish Chandra Lal
Auditor



**Nepal Forum of Environmental Journalists
Bhanimandal, Lalitpur**

**Schedule Forming Part of the Balance Sheet
AS AT 31 ASHADH 2072 (16 JULY 2015)**

Schedule 1

Restricted Fund

Particulars	Current Year Amount in	Previous Year Amount in Rs.
Environmental journalism trust fund	422,683.88	389,354.88
Office building trust fund	2,564,673.24	2,410,738.57
Batabaran sarokar kosh	91,600.00	91,600.00
Benchmarking award fund	26,000.00	26,000.00
Staff retirement fund	1,016,841.51	81,117.00
Vehicle maintenance reserve fund	39,605.00	39,605.00
Health fund - members	137,522.00	105,022.00
Total	4,298,925.63	3,143,437.45

Schedule 2

Account Payable

Particulars	Current Year Amount in	Previous Year Amount in Rs.
Accrued Expenses	373,595.78	110,962.51
Withholding Tax	353,240.90	269,365.18
Sundry Creditors	847,916.92	1,092,473.26
Total	1,574,753.60	1,472,820.95

Schedule 3

Unspent Grants

Particulars	Current Year Amount in	Previous Year Amount in Rs.
CRT/N Grant	938,294.00	0.00
International Media Support(IMS) Grant	809,103.30	0.00
Total	1,747,397.30	-

Schedule 4

Bank and Cash Balances

Particulars	Current Year Amount in	Previous Year Amount in Rs.
Cash at Bank	7,527,634.48	10,658,653.42
Cash in Hand	44,544.01	20,344.01
Total	7,572,178.49	10,678,997.43



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**Nepal Forum of Environmental Journalists
Bhanimandal, Lalitpur**

**Schedule Forming Part of the Balance Sheet
AS AT 31 ASHADH 2072 (16 JULY 2015)**

Schedule 5

Advances

Particulars	Current Year Amount in	Previous Year Amount in
Radio Sagarmatha	4,088,337.03	2,682,420.60
ESF Program Advances	1,512,876.64	1,512,876.64
Other Advances	817,091.84	5,199,794.91
Total	6,418,105.51	9,394,892.15

Schedule 6

Prepaid and Deposits

Particulars	Current Year Amount in	Previous Year Amount in
Deposit	43,789.75	43,789.75
Deposit	7,324.33	7,324.33
Total	51,114.08	51,114.08



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Nepal Forum of Environmental Journalists

Bhanimandal, Lalitpur

Schedules Forming Part of the Financial Statement
FOR THE PERIOD FROM 01/04/2071 to 31/03/2072 (16/07/2014 to 16/07/2015)

Schedule 7

Fixed Asset & Depreciation Particulars	Office Equipment	Furniture	Vehicle	Office Land	Other	Total
Up to the last year	7.1	13,793,548.39	1,001,122.73	288,980.15	5,014,563.50	21,893,174.23
Addition during the year	7.1	166,418.00	-	-	-	166,418.00
Disposal during the year		(47,130.00)	-	-	-	(47,130.00)
Total nrs.		13,912,836.39	1,001,122.73	288,980.15	5,014,563.50	22,012,462.23
Depreciation						
Up to the last year	7.1	7,679,186.51	674,358.79	200,930.28	-	9,799,230.14
Depreciation on sold assets		-	-	-	18,241.85	18,241.85
For the year	7.1	621,922.49	29,500.02	8,804.99	52,431.74	712,659.24
Total NRs.		8,282,667.15	703,858.81	208,735.27	1,275,944.45	10,480,647.53
WDV as on 31.03.2072		5,629,969.24	297,263.92	79,244.88	5,014,563.50	11,521,814.70
WDV as on 32.03.2071		6,114,381.88	326,763.94	88,049.87	5,014,563.50	12,096,944.09

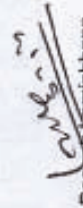
AS PER OUR ATTACHED REPORT OF EVEN DATE


Sanaj Mian Shrestha
President


Tikka Ram Rai
Treasurer





Nimesh Regmi
General Secretary


Deepak Kamichhane
Finance Head

As per our report of even date
For S. C. Lal Associates
Chartered Accountants




CA Satish Chandra Lal
Auditor

**Nepal Forum of Environmental Journalists
Bhanimandal, Lalitpur**

**Schedules Forming Part of the Income Statement
FOR THE PERIOD FROM 01/04/2071 to 31/03/2072 (16/07/2014 to 16/07/2015)**

Donor Program Grant

Schedule 8

Particulars	Current Year Amount in Rs.	Previous Year Amount in Rs.
RLS (MTC)	0.00	1,588,180.00
The Asia Foundation	0.00	2,726,966.00
UN HABITAT	0.00	1,640,400.00
KNN	6,060,391.00	8,991,537.90
Free Press Unlimited	0.00	525,366.00
Total	6,060,391.00	15,472,449.90

NEFEJ Programme Grant

Schedule 9

Particulars	Current Year Amount in Rs.	Previous Year Amount in Rs.
MSFP Grant	25,000.00	0.00
IUCN Grant	220,000.00	0.00
Batabaran Mantralay	0.00	29,400.00
GIZ Grant	118,882.00	71,400.00
Search For Common Ground-Grant	0.00	372,492.00
World Education Ink-Grant	609,100.00	477,450.00
CFGORRP Grant	245,000.00	245,000.00
NCCSP Grant	0.00	426,980.00
ADB Grant	0.00	290,000.00
KTM Metropolicalion City	0.00	543,675.75
Total	1,217,982.00	2,456,397.75

Audio Visual Income and Grant

Schedule 10

Particulars	Current Year Amount in Rs.	Previous Year Amount in Rs.
Multistake holders forestry grant - MSFP	3,267,951.00	3,816,777.00
Read nepal grant	200,000.00	0.00
Martin chautari grant	0.00	323,700.00
Practical action nepal	0.00	416,250.00
Radio Sagarmatha	300,000.00	0.00
Aankh@hysal/Video documentary	5,000.00	424,000.00
ECARD Nepal	130,050.00	0.00
ICIMOD	820,000.00	968,300.00
Himalayan Naturals	0.00	390,000.00
Jhuwani Grant	0.00	100,000.00
WWF NEPAL GRANT	49,000.00	27,000.00
SAVE THE CHILDREN-GRANT	0.00	542,971.45
WATER MANAGEMENT INSTITUTE GRANT	0.00	911,000.00
STAFF COLLEGE -GRANT	0.00	1,069,565.00
WATER SUPPLY AND SURVEY GRANT	0.00	631,800.00
HIMALAYAN CLIMATE INITATIVE GRANT	0.00	17,000.00
AAMAKO MAYA GRANT	0.00	25,000.00
PLAN NEPAL GRANT	327,260.00	140,250.00
NEFIN GRANT	48,000.00	265,200.00
NAST GRANT	0.00	170,000.00
Total	5,147,251.00	10,228,813.45



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Nepal Forum of Environmental Journalists
Bbanimandal, Lalitpur

Schedules Forming Part of the Income Statement
FOR THE PERIOD FROM 01/04/2071 to 31/03/2072 (16/07/2014 to 16/07/2015)

Schedule 11

Publication Income and Grant

Particulars		Current Year Amount in Rs.	Previous Year Amount in Rs.
DFID Grant		10,351,640.00	6,443,653.10
Haka Haki Program Income		511,343.00	244,745.00
Haka Haki Distribution Income		689,000.00	0.00
Total		11,551,983.00	6,688,408.10

Schedule 12

Programme Expenses

Particulars		Current Year Amount in Rs.	Previous Year Amount in Rs.
RLS(MTC)	12.1	0.00	1,615,377.00
The Asia Foundation	12.2	0.00	3,512,640.98
UN HABITAT	12.3	0.00	1,868,955.65
KNN	12.4	8,648,063.14	8,816,368.31
Total		8,648,063.14	15,813,341.94

Schedule 13

NEFEJ Program Expenses

Particulars		Current Year Amount in Rs.	Previous Year Amount in Rs.
GIZ Program Expenses		0.00	63,612.00
Bgamati Program Expenses		0.00	108,500.00
CFGORRP Expenses		170,630.00	22,901.00
SAKOSAN Program Expenses		0.00	19,775.00
Transportation		55,920.00	287,100.00
Books/Booklets		0.00	28,250.00
Salary		134,833.33	671,000.00
Remuneration		311,100.00	3,008,539.00
Communication		10,313.50	28,310.00
Printing and Stationery		21,855.00	135,937.00
Gardening Expenses		3,475.00	0.00
Electricity		0.00	4,472.00
Face To Face Magazine		0.00	478,207.96
WEI Program Expenses		254,517.00	0.00
Local Media Communication		6,000.00	0.00
IUCN Program Expenses		198,000.00	0.00
PSA production		0.00	165,829.00
Internet Service Charge		0.00	20,915.17
Refreshment		0.00	72,894.37
Supplies		0.00	2,860.00
Postage and Courier		0.00	11,990.00
Computer Consumable		0.00	4,100.00
Water		0.00	4,100.00
Fuels		616.00	20,022.00
Tapes		3,375.00	1,600.00
Membership Fee Expenses		0.00	48,941.71
Training Expenses		0.00	550,585.00
Consumables		0.00	12,750.00
Gas		0.00	1,470.00



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Nepal Forum of Environmental Journalists

Bhanimandal, Lalitpur

Schedules Forming Part of the Income Statement

FOR THE PERIOD FROM 01/04/2071 to 31/03/2072 (16/07/2014 to 16/07/2015)

Schedule 14

Audio Visual Expenses

Particulars		Current Year Amount in Rs.	Previous Year Amount in Rs.
Documentary production expenses		341,348.71	402,864.50
MSFP Program Expenses		4,100,000.00	0.00
Media Coverage Expenses		46,350.00	0.00
Bijog Bagmati Expenses		0.00	1,500.00
Broadcasting Charge		728,337.00	1,100,578.53
Aankhijhya/Video magazine		0.00	14,000.00
Tapes		258,585.00	331,155.00
Radio programme expenses		75,000.00	12,000.00
Administration			
Staff expenses		1,146,991.67	881,960.85
Salary And Remuneration	981,708.07		
Dashian allowance	37,895.32		
Provident Fund Expenses	22,388.28		
Dearth Allowance	105,000.00		
Gratuity/Leave allowance		0.00	94,608.08
Supplies		32,579.00	31,547.00
Internet Expenses		28,851.00	0.00
Transportation		121,165.00	346,381.00
Maintenance		87,988.25	87,475.00
Studio Charge		7,500.00	0.00
Printing & stationary		29,060.00	7,275.00
Refreshment		18,584.00	36,185.00
Computer/ printer consumable		0.00	1,200.00
Audit Expenses		3,000.00	0.00
Wages		0.00	0.00
Communications		78,232.19	76,971.79
Courier charge		4,799.00	880.00
Report production		0.00	0.00
Fuel		91,854.00	93,152.50
Electricity charge		125,929.94	69,344.11
Miscellaneous		1,420.00	8,022.00
Office Rent		99,000.00	0.00
Newspaper		8,570.00	0.00
Water		6,875.00	21,760.00
consumables		26,935.00	11,875.00
Gas		0.00	9,120.00
Bank charge		0.00	1,500.00
DSA Expenses		35,200.00	0.00
Vehicle Renewal Cost		36,105.00	0.00
Vehicle Insurance Exp		9,758.00	0.00
Vehicle Repair and Maintenances		65,262.00	0.00
Executive committee Meeting		7,820.00	0.00
Tranlation		28,740.00	51,000.00
Incentive		0.00	6,000.00
PSA Production Exp		0.00	114,988.00
Meeting Expenses		7,813.38	46,219.00
Total		7,659,053.14	3,899,530.34



नेपाल



S.C.C. Associates

Nepal Forum of Environmental Journalists
Bhanimandal, Lalitpur

Schedules Forming Part of the Income Statement
FOR THE PERIOD FROM 01/04/2071 to 31/03/2072 (16/07/2014 to 16/07/2015)

Schedule 14

Audio Visual Expenses

Particulars		Current Year Amount in Rs.	Previous Year Amount in Rs.
Documentary production expenses		341,348.71	402,664.50
MSFP Program Expenses		4,100,000.00	0.00
Media Coverage Expenses		46,350.00	0.00
Bijog Bagmati Expenses		0.00	1,600.00
Broadcasting Charge		728,337.00	1,100,578.53
Aankhijyal/Video magazine		0.00	14,000.00
Tapes		258,585.00	331,155.00
Radio programme expenses		75,000.00	12,000.00
Administration			
Staff expenses		1,146,991.67	881,960.85
Salary And Remuneration	981,708.07		
Deshian allowance	37,895.32		
Provident Fund Expenses	22,388.28		
Dearth Allowance	105,000.00		
Gratuity/Leave allowance		0.00	94,608.06
Supplies		32,579.00	31,647.00
Internet Expenses		28,651.00	0.00
Transportation		121,165.00	346,361.00
Maintenance		87,968.25	87,475.00
Studio Charge		7,500.00	0.00
Printing & stationary		29,060.00	7,275.00
Refreshment		18,564.00	36,185.00
Computer/ printer consumable		0.00	1,200.00
Audit Expenses		3,000.00	0.00
Wages		0.00	0.00
Communications		78,232.19	76,971.79
Courier charge		4,799.00	880.00
Report production		0.00	0.00
Fuel		91,654.00	93,152.50
Electricity charge		125,929.94	69,344.11
Miscellaneous		1,420.00	8,022.00
Office Rent		99,000.00	0.00
Newspaper		8,570.00	0.00
Water		6,875.00	21,750.00
consumables		26,935.00	11,875.00
Gas		0.00	9,120.00
Bank charge		0.00	1,500.00
DSA Expenses		35,200.00	0.00
Vehicle Renewal Cost		36,105.00	0.00
Vehicle Insurance Exp		9,758.00	0.00
Vehicle Repair and Maintenances		65,262.00	0.00
Executive committee Meeting		7,820.00	0.00
Translation		28,740.00	51,000.00
Incentive		0.00	6,000.00
PSA Production Exp		0.00	114,986.00
Meeting Expenses		7,513.38	46,219.00
Total		7,659,053.14	3,859,530.34



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**Nepal Forum of Environmental Journalists
Bhanimandal, Lalitpur**

Schedules Forming Part of the Income Statement
FOR THE PERIOD FROM 01/04/2071 to 31/03/2072 (16/07/2014 to 16/07/2015)

Schedule 15

Publication Expenses

Particulars	Current Year Amount in Rs.	Previous Year Amount in Rs.
TAPES	1,000.00	0.00
TELEPHONE INSTALLATION COST	47,121.00	0.00
GARDENING EXP	4,500.00	0.00
MISCELLANEOUS EXP	48.36	0.00
TRANSPORTATION	44,885.00	0.00
MEETING EXPENSES	81,364.75	0.00
GIFT AND DONATION	3,000.00	0.00
PROJECT WORKSHOP EXPENSES	279,063.10	0.00
DRAMA PRODUCTION	358,914.00	0.00
MEMBERSHIP FEE	46,565.17	0.00
MACHINERY GOODS	8,900.00	0.00
NEWS PAPER	12,414.00	0.00
DEARTH ALLOWANCE	72,500.00	0.00
PROVIDEND FUND EXP.	3,310.11	0.00
HAKA HAKI BAHAS EXPENSES	232,883.30	0.00
ANNUAL GENERAL MEETING (AGM)	22,300.00	0.00
EXECUTIVE COMMITTEE MEETING	22,824.00	0.00
DASHAIN EXPENSES	33,273.00	0.00
RENEWAL CHARGE	750.00	0.00
FACE TO FACE MAGZINE PRINT EXP	457,713.85	0.00
DASHAIN ALLOWANCE	80,000.00	0.00
REPAIR AND MAINTANENCES	21,849.00	0.00
COMMUNICATION	46,580.98	0.00
COMPUTER COMSUMABLE	26,630.00	0.00
FUEL	34,881.30	0.00
GAS	6,990.00	0.00
DSA	12,800.00	0.00
FIELD REPORTING EXPENSES	189,150.00	0.00
HAKAHAKI MAGZINE PRINT EXPENSES	1,724,945.83	949,067.13
SALARY	1,848,351.10	0.00
REMUNERATION	4,119,351.00	0.00
HOUSE RENT	204,540.00	0.00
PROGRAM EXPENSES	563,925.00	0.00
WATER	13,625.00	0.00
ELECTRICITY	41,586.46	0.00
REFRESHMENT	90,863.00	0.00
INTERNET SERVICE CHARGE	185,548.00	0.00
OFFICE SUPPLIES	12,459.00	0.00
PRINTING AND STATIONERY	38,523.65	0.00
POSTAGE AND COURIER	81,095.00	0.00
DISCOUNT EXPENSES	175,125.00	0.00
HAKA HAKI DISTRIBUTION EXPENSES	68,900.00	0.00
Total	11,300,856.96	949,067.13

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**Nepal Forum of Environmental Journalists
Bhanimandal, Lalitpur**

Schedules Forming Part of the Income Statement
FOR THE PERIOD FROM 01/04/2071 to 31/03/2072 (16/07/2014 to 16/07/2015)

Operational Expenses

Schedule 16

Particulars		Current Year Amount in Rs.	Previous Year Amount in Rs.
Staff expenses		1,466,946.65	1,740,460.66
.. Salary & Remuneration	1,081,895.16		
.. Dashain Allowance	53,968.76		
.. Tihar Allowance			
.. Provident Fund expenses	46,112.73		
.. Death allowance	265,000.00		
Leave allowance		80,130.52	30,784.92
Dashain expenses (vehicle pooja)		0.00	6,550.00
Executive committee meeting expenses		29,466.50	78,219.00
Postage/Courier		125.00	7,884.46
Printing & Stationery		31,855.00	52,136.00
Supplies		11,883.00	56,037.00
Refreshments		13,620.00	52,949.49
Office rent		0.00	343,225.00
Renewal, rate & taxes		11,880.00	56,705.00
Telephone set expenses		5,537.00	0.00
Field visit expenses		0.00	6,900.00
Communication		94,360.00	118,326.84
Networking		0.00	42,004.36
Maintenance		38,977.50	125,963.00
Bank charges		11,582.93	5,215.43
Account committee meeting		6,000.00	15,400.00
Annual general meeting		0.00	189,671.50
Transportation		151,160.00	138,775.00
water		3,902.50	36,288.50
Fuel		450.00	28,915.50
Wages		28,600.00	3,050.00
DSA		4,000.00	17,720.00



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**Nepal Forum of Environmental Journalists
Bhanimandal, Lalitpur**

Schedules Forming Part of the Income Statement

FOR THE PERIOD FROM 01/04/2071 to 31/03/2072 (16/07/2014 to 16/07/2015)

Electricity charges	338.00	18,807.14
Advertisement	0.00	19,238.00
Audit fee	79,100.00	67,800.00
Audit expenses	0.00	6,900.00
Vehicle maintenance	129,477.50	158,860.50
Miscellaneous	6,214.00	39,353.00
Vehicle insurance	0.00	8,621.00
Newspapers	0.00	11,855.00
Telephone Installation Cost	47,121.00	0.00
Earthquake Expenses	1,500.00	0.00
Consumables	33,636.00	44,067.00
Gas	5,880.00	11,770.00
Cleaning Materials	11,581.00	0.00
Flooring expense	0.00	5,335.00
Radio programme expenses	0.00	28,700.00
Training Expenses	0.00	13,835.00
Legal Expenses	0.00	110,000.00
Award Expenses	26,300.00	25,000.00
Office Land Expenses	0.00	45,200.00
Broadcasting Expenses	0.00	70,000.00
Construction Exp	122,460.00	983,099.18
Program Live Expenses	0.00	5,000.00
Meeting Expenses	19,892.00	53,533.00
Printing Poster Expenses	0.00	93,225.00
Kitchen Ware Exp	0.00	6,930.00
Gardining Expenses	0.00	3,675.00
Installation Charge	0.00	3,000.00
Accounting Software Exp	0.00	5,650.00
Documentary Production Expenses	0.00	105,694.00
Annual General Meeting	94,731.00	9,000.00
Tapes	0.00	7,500.00
Total	2,862,517.10	5,114,829.78



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Nepal Forum of Environmental Journalists
Bhanimandal, Lalitpur

Schedules Forming Part of the Income Statement

FOR THE PERIOD FROM 01/04/2071 to 31/03/2072 (16/07/2014 to 16/07/2015)

Provision for unadjusted advances

Shedule 17

Particulars	Amount
Prakriti FM	276,250.00
Green Foundation Nepal	671,799.00
Kishore Nepal	40,000.00
Anil Adhikari	7,500.00
Nepal Redcross society	1,500.00
FNCCI	500.00
Women devt. department	1,000.00
NRCT, Balaju	1,000.00
Kathmandu Metropolitan city	260,000.00
Tej B.C.	4,000.00
Amrit Gurung	9,600.00
Aankhijhyal shooting advance	12,664.00
ITD Documentary advance	3,505.00
Dev Raj Rokka	3,375.00
Steenstender	3,200.00
Dilip Kafle	22,137.00
SSMP programme advance	3,998.00
Shreehari Shrestha	1,500.00
Abdullah Miya	16,500.00
Prepaid Vehicle insurance	9,250.74
Ananda Kumar Shrestha	4,179.70
DK construction	75,000.00
Tejendra Subba	2,500.00
Training programme advance	16,609.26
Office Shifting Advance	34,180.00
Dip Raj Upreti	2,500.00
Total	1,484,247.70

Previous year payable written up

Shedule 18

Particulars	Amount
Payable (Radio for all program)	38,300.00
Nepal Television	23,943.24
Janak & Associates	26,900.00
MTC Program Payable	18,422.35
Total	107,565.59



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Nepal Forum of Environmental Journalists
Schedule forming part of the financial statements
F.Y. 2071/72

Schedule 19

Significant Accounting Policies and Notes to Accounts

A. Company Information

Nepal Forum of Environmental Journalists (NEFEJ) is a non-governmental organization registered under the Organization Registration Act 2034 at District Administration Office, Lalitpur, Nepal. NEFEJ's objectives are providing the forum to debate, study, influence public policy and raising awareness for conservation and sustainable development.

NEFEJ's office address is Bhanimandal, Lalitpur, Nepal.

The financial statements cover the period of 1st Shrawan 2071 to 32nd Ashad 2072 (corresponding period of 16th July 2014 to 16th July 2015 AD).

The accompanying financial statements were approved and authorized for issue by the management on - September 28, 2015.

B. Basis of preparation

Financial statements have been prepared in accordance with accrual basis of accounting unless otherwise stated under historical cost convention

The preparation of financial statements requires the use of estimates and assumptions that affect the reported amounts of revenue and expenses during the reporting period. Although these estimates are based on management's best knowledge of current events and actions, actual results ultimately may differ from those estimates.

The financial statements are prepared in Nepalese Rupees.

C. Significant Accounting Policies

The following specific accounting policies that materially affect the measurement of financial performance and financial position are applied.

1. Bank and Cash Balances

Cash and cash equivalents comprises cash balances, call deposits and other short term highly liquid investments with original maturities of three months or less.

2. Fixed Assets

Items of fixed assets are stated at cost less depreciation and impairment losses. The cost includes purchase price and any cost directly attributable to bringing the assets to its working condition for its intended use. The cost of self-constructed assets includes the cost of materials, direct labor and direct expenses.

Depreciation on fixed assets is provided on written down value method as per its own policy.

3. Consumables

Expenditure on consumables such as office supplies, printing, stationery materials, etc. is charged to the period in which it is incurred with no adjustment for the value of stocks held at the end of the period.

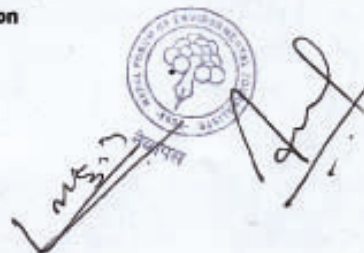
4. Foreign Currencies

Transactions in foreign currencies are translated to NRs at the foreign exchange rate ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are translated to NRs at the foreign exchange rate ruling at that date.

5. Taxation

The organization is exempted from Income Tax. Hence no provision for income tax is required.

6. Revenue Recognition









Income from projects is recognized on the basis of the total direct expenditure charged to the various projects in operation during the period at cost plus overhead recovery as agreed with donors. Other incomes are recognized on accrual basis.

All expenses are recognized on accrual basis.

7. Personnel Expenses

Short term employee benefits excluding compensated absences are accounted on accrual basis. Encashment of accumulated leave is charged to the period in which it is paid.

The organization has a defined benefit plan for retirement benefits which is paid on separation of employment. Retirement benefits are provided on the basis of year of service and remuneration per month.

D. Notes to the Financial Statements

1. Unspent Grants

It represents portion carried forward to the next year of the grant for which activities were not carried during the year.

2. Provision for unadjusted advances

Some advances for expenses were not adjusted as expenses in the previous years. Provision for those advances has been made under this item. Appropriate decision of board is needed for necessary action.

3. Previous year payable written up

Some items remaining in payable were paid in previous year charging directly to expenses. These items have been written up under this item.

4. Provision for retirement benefits upto previous year

Amount of retirement benefits were not provided on accrual basis in the previous years. The organization has started to provide for this liability from the current year. Hence, accumulated liability for retirement benefits of previous years is charged to retained earnings under this item.

5. Related Parties

5.1 The organization operates a FM Radio called Sagarmatha Radio. Transactions with the Sagarmatha Radio is as below:

#Nayapusta On Air charge Paid Rs. 2,40,000
#This year Advance Paid Rs. 14,05,916.43
#And Rs 6,00,000 Received as a Income.

5.2 Facilities and benefits to the Board Members of the Organizations is as below.

Name	Meeting Allowances	Remuneration	Others	Total
Mr. Sahaj Man Shrestha	0	0	45,000	45,000
Mr. Nimesh Regmi		2,50,000	45,000	2,95,000
Mr. Tika Ram Rai		0	45,000	45,000

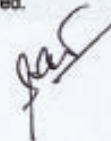
6. Off-Balance Sheet Arrangements

NEFEJ does not have any significant off-balance sheet arrangements that are reasonably likely to have a material effect on our financial condition, results of operations, liquidity, capital expenditures or capital resources.

7. Regrouping and Reclassification

Figures of previous years have been regrouped and reclassified wherever required.









Nepal Forum of Environmental Journalists
Bhanimandal, Lalitpur

Schedule Forming Part of the Balance Sheet
AS AT 31 ASHADH 2072 (16 JULY 2015)

Schedule 2.1

Accued Expenses

Particulars	Current Year Amount in Rs.	Previous Year Amount in Rs.
T. Paneru & Co.	0.00	66,900.00
Janak & Associates	0.00	26,900.00
S. C. Lal Associates	78,050.00	0.00
Provident Fund	9,548.99	2,999.87
Communication payable	6,034.77	14,182.64
Remuneration - Publication	199,831.50	0.00
Leave Allowance	80,130.52	0.00
Total	373,595.78	110,982.51

Schedule 2.2

Withholding Tax

Particulars	Current Year Amount in Rs.	Previous Year Amount in Rs.
Tds on audit fee	1,050.00	900.00
Tax on hire/remu/services (CORE)	66,513.85	268,465.18
TDS on Salary (CORE)	1,440.00	0.00
TDS on Salary(KNN)	38,912.00	0.00
TDS on Rent(KNN)	9,900.00	0.00
TDS on Remuneration(KNN)	13,912.50	0.00
TDS on Services(KNN)	2,402.58	0.00
TDS on Salary(AV)	2,488.00	0.00
TDS on Remuneration(AV)	5,040.00	0.00
TDS on Services(AV)	17,708.19	0.00
TDS on Salary(PUB)	46,668.00	0.00
TDS on Rent(PUB)	5,113.00	0.00
TDS on Remuneration(PUB)	127,189.00	0.00
TDS on Services(PUB)	14,903.78	0.00
Total	353,240.90	269,365.18

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Nepal Forum of Environmental Journalists
Bhanimandal, Lalitpur

Schedule Forming Part of the Balance Sheet
AS AT 31 ASHADH 2072 (16 JULY 2015)

Sundry Creditors

Schedule 2.3

Particulars	Current Year Amount in Rs.	Previous Year Amount in Rs.
Iceland Travels and Tours P.Ltd.	24,980.94	24,980.94
Media Bank Pvt.Ltd	109,795.92	0.00
Other payable	72,729.69	756,326.73
Chandra Bd Majhi	0.00	10,500.00
Govinda Pokharel	0.00	220,000.00
Laxman Upreti	88,750.00	0.00
Kosmos Bishwokarma	104,917.00	0.00
Arbindra Man Singh	19,125.00	0.00
Rabin Shaml	102,000.00	0.00
Jagadamba Press Pvt.Ltd.	278,497.37	0.00
Payable (Radio for all program)	0.00	38,300.00
Nepal Television	0.00	23,943.24
MTC Program Payable	0.00	18,422.35
NEFEJ Core Account	47,121.00	0.00
Total	847,916.92	1,092,473.28

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Nepal Forum of Environmental Journalists
Bhanimandal, Lalitpur

Schedule Forming Part of the Balance Sheet
AS AT 31 ASHADH 2072 (16 JULY 2015)

Schedule 3.1

Cash at Bank

Particulars	Current Year Amount in Rs.	Previous Year Amount in Rs.
NIC Asia Bank (3041094260524002)	1,561,804.11	2,003,257.90
NIC Asia Bank (3041094260524003)	3,952.41	1,059,393.54
Nepal investment bank (7018840)	112,936.97	51,457.92
Standard chartered bank (01-0008613-01)	1,038,364.91	3,521,802.96
Standard chartered bank (01-0008613-02)	924,618.56	123,843.93
standard chartered bank (01-0008613-03)	257,898.44	214,398.44
Standard chartered bank (01-0008613-04)	1,211,481.87	2,262,819.38
Standard chartered bank (01-0008613-07)	125,431.45	340,725.11
Standard chartered bank (18-0008613-09)	47,955.87	168,848.26
standard chartered bank (01-0008613-76)	6,038.00	6,038.00
Sanima bikas bank (209701)	1,029,047.36	29,057.36
Standard chartered bank (18-0008613-10)	811,777.97	666,138.62
Standard chartered bank (01-0008613-08)	325,684.81	204,830.00
PCB 00600865 CA	70,641.75	6,042.00
Total	7,527,634.48	10,658,653.42



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Nepal Forum of Environmental Journalists
Bhanimandal, Lalitpur

Schedule Forming Part of the Balance Sheet
AS AT 31 ASHADH 2072 (16 JULY 2015)

Schedule 5.1

ESF Program Advances

Particulars	Current Year Amount in Rs.	Previous Year Amount in Rs.
Rural poor service society	17,095.00	17,095.00
Mangal Man Shakya	1,615.00	1,615.00
Dilip Kafe	1,710.26	1,710.26
Community agroforestry women group	100,355.00	100,355.00
Nagarjun multipurpose development council	26,221.00	26,221.00
Integrated rural community development center	180,000.00	180,000.00
Adarsha club, kanchanpur	39,500.00	39,500.00
Technology transfer farmers group	159,355.48	159,355.48
Bansbari community forest users group	25,800.00	25,800.00
Nawajoyti community forest users	152,155.90	152,155.90
Plastic bag control movement group	50,000.00	50,000.00
AV and publication programme advance	272,894.00	272,894.00
Federation community forest users group	160,929.50	160,929.50
Federation of commu forest Nepalgunj	105,058.00	105,058.00
Mahila utthan munch	165.00	165.00
Model commu. forum, Biratnagar	127,742.00	127,742.00
Oppressed p.a.r.f, Baglung	48,025.00	48,025.00
Tinjure milke j. r. c. w. c., Tehrat	35,000.00	35,000.00
Sariahi gramln sewa samaj, Sariahi	9,055.50	9,055.50
Total	1,512,676.64	1,512,676.64



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Nepal Forum of Environmental Journalists

Bhanimandal, Lalitpur

Schedule Forming Part of the Balance Sheet

AS AT 31 ASHADH 2072 (16 JULY 2015)

Other Advances

Schedule 5.2

Particulars	Current Year Amount in Rs.	Previous Year Amount in Rs.
Purna Hari Amatya	8,000.00	85,288.00
Damodar Satyal	3,730.00	3,730.00
Surya Bahadur Majhi	21,195.00	15,655.00
Tika Ram Rai	1,500.00	1,500.00
Prateek Bhandari	0.00	35,229.00
Puskar Khadka	7,510.25	20,510.25
Ram Kumar Shrestha	26,454.55	26,454.55
Shreeel Shah	77,500.00	77,500.00
Bikuram Tajale	10,885.00	5,860.00
Sahaj Man Shrestha	11,066.72	11,066.72
Megh Raj Baral	1,000.00	1,000.00
Sushil Mainali	5,848.00	5,848.00
Sabita Pradhan	367.47	367.47
GovindraPokharel	9,850.00	229,850.00
Advance tax	2,071.08	2,071.08
Gokul Dhorje Tamang	0.00	9,474.00
Chandra K Mandal	0.00	0.00
Yashoda Thamsuhung	0.00	0.00
Swift Air Cargo P. Ltd.	450.00	450.00
Laxman Upreti	0.00	50,000.00
RAM JOSHI	3,375.00	22,500.00
SITA MAINALI	4,000.00	4,000.00
BIKRAM NEUPANE	20,000.00	5,000.00
BINDA KHATRI - HOUSE OWNER	17,045.00	17,045.00
JYOTI SINGH	0.00	16,000.00
PRAMOD KUMAR TANDAN	0.00	30,000.00
THE WRITING WORKSHOP	0.00	714,900.00
MEDIA BANK PVT.LTD	0.00	473,401.13
PREM BAHADUR RAI	0.00	11,000.01



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Nepal Forum of Environmental Journalists
Bhanimandal, Lalitpur

Schedule Forming Part of the Balance Sheet
AS AT 31 ASHADH 2072 (16 JULY 2015)

STAFF ADVANCE-REMUNERATION	14,847.00	14,847.00
SHIKSHYAK MASHIK	544,975.00	0.00
PRAMASH MAN MALLA	21,000.00	0.00
Pulication Department	1,121.00	0.00
Tax of Municipality	3,300.77	0.00
Kishore Nepal	0.00	40,000.00
Anil Adhikari	0.00	7,500.00
Nepal Redcross society	0.00	1,500.00
FNCCI	0.00	500.00
Women devt. department	0.00	1,000.00
NRCT,Balaju	0.00	1,000.00
Kathmandu Metropolitan city	0.00	260,000.00
Tej B.C.	0.00	4,000.00
Amrit Gurung	0.00	9,600.00
Aankhijhyal shooting advance	0.00	12,664.00
ITD Documentary advance	0.00	3,505.00
Dev Raj Rokka	0.00	3,375.00
Steenstender	0.00	3,200.00
Dilip Kafle	0.00	22,137.00
SSMP programme advance	0.00	3,998.00
Shreehari Shrestha	0.00	1,500.00
Abdullah Miya	0.00	16,500.00
Prepaid Vehicle insurance	0.00	9,250.74
Ananda Kumar Shrestha	0.00	4,179.70
DK construction	0.00	75,000.00
Tejendra Subba	0.00	2,500.00
Training programme advance	0.00	16,609.26
Office Shifting Advance	0.00	34,180.00
Dip Raj Upreti	0.00	2,500.00
Prakriti FM	0.00	951,250.00
Green Foundation Nepal	0.00	1,841,799.00
Total	817,091.84	5,199,794.91



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Nepal Forum of Environmental Journalists
Bhanimandal, Lalitpur

Schedules Forming Part of the Income Statement

FOR THE PERIOD FROM 01/04/2071 to 31/03/2072 (16/07/2014 to 16/07/2015)

MTC/RLS Programme Expenses

Schedule 12.1

Particulars	Current Year Amount in Rs.	Previous Year Amount in Rs.
Coordinator Exp	0.00	400,000.00
Assistant to coordinato Exp	0.00	180,000.00
Accountant Exp	0.00	100,000.00
General expenses	0.00	7,545.00
Photo Story Production expenses	0.00	64,630.00
Talk Program Expenses	0.00	297,967.00
Interaction program	0.00	68,115.00
Radio training	0.00	0.00
Radio training	0.00	0.00
Photo journalism training Expenses	0.00	169,120.00
Television programme production	0.00	200,000.00
Environmental journalism training	0.00	0.00
Radio Program and Report Production expense	0.00	108,000.00
Pme project management and monitoring	0.00	20,000.00
Equipment	0.00	0.00
Administrative cost	0.00	0.00
Total	-	1,615,377.00

The Asia Foundation Expenses

Schedule 12.2

Particulars	Current Year Amount in Rs.	Previous Year Amount in Rs.
Coordinator	0.00	240,000.00
Program coordinator(radio)	0.00	125,000.00
Program assistant(radio)	0.00	127,500.00
Program coordinator (print)	0.00	162,500.00
Broadcast charge of fm station	0.00	0.00
Publicity materials	0.00	353,645.00
Accomodation	0.00	0.00
Transportation	0.00	0.00
Local transportation	0.00	0.00
Per diem	0.00	84,000.00
Stationeriesand training materials	0.00	9,364.00
Training cours development	0.00	0.00
Trainer's remuneration	0.00	0.00
Lunch and snacks	0.00	0.00
Over head cost	0.00	400,631.98
Radio Program Production	0.00	1,240,000.00
Felloship Journalist Expenses	0.00	770,000.00
Total	-	3,512,640.98



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UN HABITAT Expenses

Schedule 12.3

Particulars	Current Year Amount in Rs.	Previous Year Amount in Rs.
Project coordinator	0.00	148,000.00
Media expert capacity assessment of medi	0.00	
Accountant	0.00	10,000.00
Office assistant	0.00	5,000.00
Travel cost to re. person/org bardiya	0.00	0.00
Honorarium to re. persons bardiya	0.00	0.00
Local coordinator bardiya	0.00	0.00
Accommodation for par /org/rs badiya	0.00	0.00
Stationery/Consumable	0.00	18,987.00
Communication	0.00	20,674.65
Miscellaneous	0.00	26,675.00
Travel cost	0.00	158,000.00
Training in sindhupalchowk exp	0.00	0.00
Training in arghakhanchi exp.	0.00	0.00
Training in sunsari exp	0.00	0.00
Training in bardiya exp	0.00	0.00
Training expenses all program	0.00	0.00
Salary Expenses	0.00	127,000.00
Fellowship to	0.00	373,119.00
Equipment Support Expenses	0.00	3,500.00
TV Program Expenses and On Air Charge	0.00	798,000.00
Assisment Editor For Print Story	0.00	180,000.00
Total	-	1,868,955.65

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KNN Programme Expenses**Schedule 12.4**

Particulars	Current Year Amount in Rs.	Previous Year Amount in Rs.
Salary	4,166,549.28	4,276,062.01
Dearth allowance	0.00	0.00
Provident Fund	0.00	0.00
Dashain allowance	337,079.49	349,674.24
Airtime charge	364,168.00	457,351.62
Newspaper	13,400.00	24,895.00
Computer consumables	0.00	19,339.90
Internet	66,105.00	33,900.00
Nayapusta Audience Survey	1,191,500.00	0.00
Partner Radio Capacity Program	279,307.60	
Translation Expenses	15,000.00	0.00
Communication	114,898.70	98,604.00
Fuel	24,718.00	11,430.00
Printing and stationery	26,009.00	22,500.00
DSA Expenses	257,607.67	0.00
Water	8,375.00	0.00
Electricity	24,044.00	0.00
Transportation	280,460.00	232,078.00
Consumable	0.00	2,034.00
CMC Training	0.00	0.00
KNN Miscellaneous exp.	0.00	0.00
Website	127,464.00	268,810.00
Maintenance	50,471.00	16,088.00
Tape	0.00	3,602.00
Business plan	0.00	0.00
Nayapusta	9,160.00	204,150.00
Launch party	0.00	0.00
Set design	0.00	0.00
Brochures and promotion	0.00	0.00
Other production costs(radio)	240,000.00	240,000.00
Studio facilities & operating costs	0.00	0.00
Refreshments	13,978.00	21,857.00
Office supplies	0.00	0.00
Miscellaneous expenses	4,338.00	3,300.00
Vewership and mkt survey	0.00	268,300.00
Induction workshop for nepali broadcaste	0.00	0.00
Training event for partner's radio progr	0.00	189,695.00
House rent	297,000.00	270,000.00
Remuneration	368,500.00	232,250.00



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Documentary Production Expenses	16,710.00	12,000.00
Training event for Printers TV Program PR exp	234,075.40	241,460.00
Postage And Courier Expense	15,140.00	15,190.00
Incentive	64,000.00	32,000.00
Travel Expenses Bangaladeh	0.00	523,897.50
Studio Maintanences	0.00	63,541.54
Networking Expenses	33,900.00	16,950.00
Film Festival Expenses	0.00	383,422.50
Meeting Expenses	4,105.00	21,282.00
Program Production Expenses	0.00	18,700.00
Summit In Jambia Expenses	0.00	242,004.00
Total	8,648,063.14	8,816,368.31

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