

**STATUTE**  
**OF**  
**THE NEPAL FORUM OF**  
**ENVIRONMENTAL JOURNALISTS**

**(As amended by the first amendment in 1991 (2048) and by the second  
amendment in 2000 (2057))**

**NEPAL FORUM OF**  
**ENVIRONMENTAL JOURNALISTS**



*Sumera B*  
*act 6, 2007*  
**Legal Offices**

Reg. No. **4721**  
Attested the seal of Law Books  
Management Board and Signature  
of its Production Control Officer  
Date: *[Signature]*  
Dy. Chief of Protocol  
**28 SEP 2003**

Amended by a decision of the District Administration office Kathmandu dated 2058-03-21 (July 5, 2001).

**Preamble:**

Whereas, extreme exploitation of nature being made by the human being for the rapid development and pollution created thereby has caused environmental imbalance in local and global level and that impacts endanger not only the mankind but also the future of the whole earth;

Whereas, it is expedite to work solidly to create a determined public opinion for the environmental problem and protection through the means of mass media along with other programmes required therefor towards the environmental problems emerging in global level and in Nepal in particular;<sup>1</sup>

Now, therefore, an institution named as NEPAL FORUM OF ENVIRONMENTAL JOURNALISTS to be operated under this Statute, has hereby been established.



**CHAPTER I**

**Preliminary**

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Date: 28 SEP 2005

**1. Short title and commencement:**

(1) This Institution shall be referred to as NEPAL FORUM OF ENVIRONMENTAL JOURNALISTS. It shall be referred to as "NEFEJ" in short.



As amended in 2000 (2057 B.S.)

*Signature*  
Local Office

(2) This Statute shall come into force at once.

2. **Definition:** Unless the subject or context otherwise requires in this Statute;-

(1) "NEFEJ" means the forum as referred to in sub-section (1) of section 1.

(2) "Statute" means statute of NEFEJ.

(3) "General Meeting" means the general meeting referred to in section 11.

(4) "Extra-ordinary General Meeting" means a general meeting to be convened when an extraordinary circumstance is occurred.

(5) "Rule" means rule framed by the working committee for its working convenience, subject to the Statute.

(6) "Professional Journalist" means a communication worker working in the mass media having journalism as main profession.



(7) "Member" means a person or an institution obtaining membership under section 7 of the Statute.

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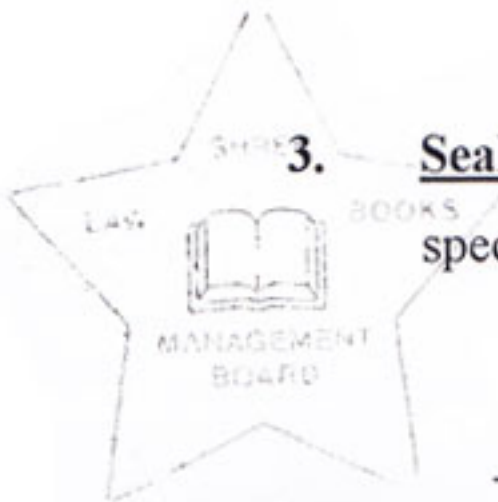
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(8) "Working Committee" means the working committee formed under section 14.

(9) "Environment" means the matters concerned with the normal life cycle of the living beings and matters that impact directly or indirectly to such beings and also fundamental inherent ingredients of the surrounding soil, water, air, sky and light from their origination and other matters related thereto.

3. **Seal or symbol of NEFEJ:** Seal or symbol of NEFEJ shall be as specified in schedule -1.



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4. **Office of NEFEJ:** Office of NEFEJ shall be located within the Kathmandu Valley as determined by the working committee. Information of the office so located shall be brought to the public notice.

## CHAPTER II

### Objectives of NEFEJ

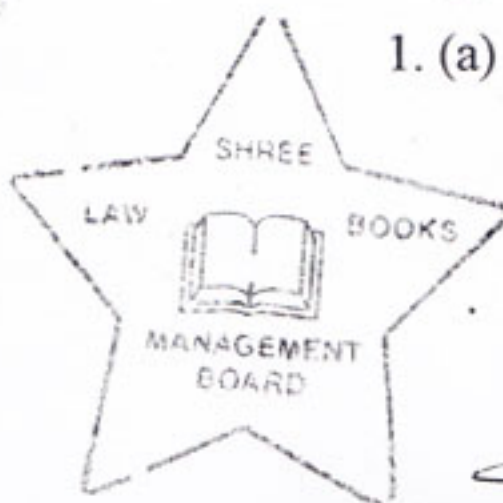
5. To increase public awareness through mass media against environmental pollution and environmental degradation and for sustainable development and environment protection shall be a principal objective of the NEFEJ. In order to attain principal objective of NEFEJ, to create pressure, as per necessity, to conduct advocacy and to work with other national and foreign organizations and institutions working for the attainment of similar objectives shall be an objective of NEFEJ.

6. **Types of membership:** There shall be four types of members in the Nepal Forum of Environmental Journalists namely:

- (1) Full member,
- (2) Associated member,
- (3) Institutional member,
- (4) Honorary member

7. **Qualification of a member:**

1. (a) **Full member:** Any professional journalist working in the journalism since last two years in minimum who unconditionally comply with the Statute of NEFEJ and desires



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to work actively in the field of environment protection shall be eligible to apply for the membership.

- (b) **Associated member:** Any expert or skilled person in any subject of environment protection and activist of the environment protection campaign who can make and desires to make solid contribution in the activities of NEFEJ by his/her knowledge, skill and qualification in the environmental protection shall be eligible to apply for the associated membership of NEFEJ.
- (c) **Institutional member:** Any national, international, regional, governmental, non-governmental organization involved, active or interested in environmental protection shall be eligible or may request for the institutional membership of NEFEJ.



- (d) **Honorary member:** Honorary membership may be awarded to any national or foreign person who has been working for the interest of NEFEJ for a long time or who can make a tangible contribution in the field of environmental protection. Honorary membership shall be awarded free of charge. Honorary membership shall, on the recommendation of the working committee, be awarded by the general meeting.

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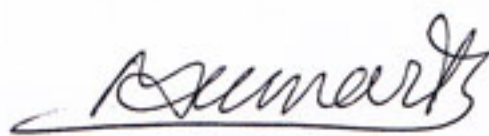
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- (2) **Necessity of Recommendation in the Application for the Membership and Associated Membership:** It is a requirement to make a recommendation in the application by two members of NEFEJ submitted for the membership or associated membership having specified the reasons for appropriateness to award membership or associated membership, as the case may be, of NEFEJ to the applicant.



  
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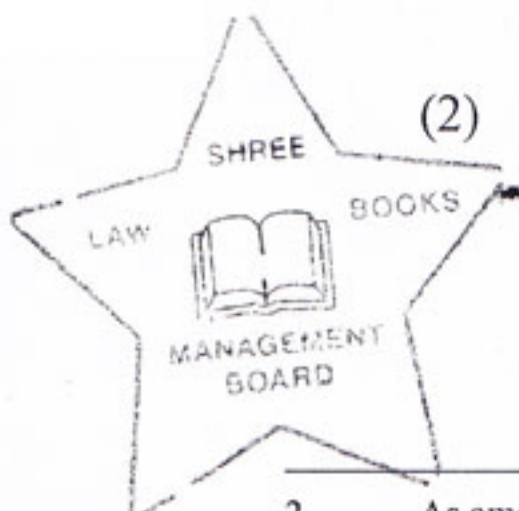
- (3) **Procedures to Award Membership:** The general secretary shall have to furnish the application to the working committee submitted for the membership along with the necessary background and statement of details. The working committee may, after having discussion based on the contribution and role that may be made to enhance the programmes in accordance with the objective of NEFEJ while awarding membership to the applicant, decide to award membership, to suspend the application for a certain period or not to award membership.

**8. Membership Fees and Renewals:**

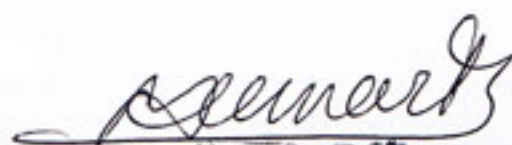
- (1) The persons or institutions decided to be awarded membership may obtain membership having paid entrance fees and membership fees as prescribed by the working committee. The application of the applicant who fails to obtain membership having paid fees, within a period of two months from the date on which a written notice was received shall, ipso facto, be revoked.
- (2) Renewal period:<sup>2</sup> The membership shall have to renew within the last day of Ashad (mid July) of each fiscal year. Thereafter, membership may be renewed within a period of three months having paid additional double fees.

**9. Rights and Duties of a Member:**

- (1) It shall be a right of a member to be entitled to participate in all activities and programmes of NEFEJ.
- (2) It shall be a right of a member to be entitled to utilize the facilities in environmental protection works available in NEFEJ in a rational manner.



2 As amended in 2000 (2057 B.S.)

  
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- (3) Full members of NEFEJ shall be eligible, to be a candidate for the member of the working committee, to propose or second the name of any candidate and to cast a vote in favour of a candidate as he/she desires.
- (4) It shall be a right of a member to be entitled to move proposals for the programmes activities and for clarification of NEFEJ direction and for modification of organizational structure, if so required, in the general and extraordinary general meetings of NEFEJ and to criticize and make comment thereon.
- (5) It shall be a duty of the members of NEFEJ to be continued in a work that enhances the interest and prestige of NEFEJ and to be active in the environment protection work.

**10. Circumstances on which Membership is Terminated:**

- (a) If one tenders resignation from the membership,
- (b) If one fails to renew membership,
- (c) If the working committee decides that a full member has changed his/her profession, and is no more remained as a journalist,
- (d) If one has been convicted of an offence involving moral turpitude,
- (e) If the working committee believes that one has acted contrary to the interest and prestige of NEFEJ, and
- (f) If one dies.



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**CHAPTER IV**

**General Meeting and Working Committee**

- 11. General Meeting:** An assembly formed by the members who have obtained membership under section 7 shall be a general meeting of NEFEJ.



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12. Annual general meeting shall be held within a period of three months from the date on which each fiscal year is completed, in the place, time and date as specified by the working committee of NEFEJ.

(1) At least fifty one percent of total number of members shall have to attend the general meeting under section 11. If the meeting held first time is postponed due to want of a quorum, and if at least one third of total members are present therein in the second time, it shall be deemed to have been constituted a quorum.

(2) A general meeting to be held under sections 11 and sub-section (1) of section 12 shall be deemed a conference of NEFEJ.

13. **Functions, duties and powers of the general meeting:** Functions, duties and powers of the general meeting shall be as follows:

(1) To discuss on the report submitted by the working committee and on the details of the programmes operated in the concerned fiscal year and to approve them and also to adopt new resolutions,

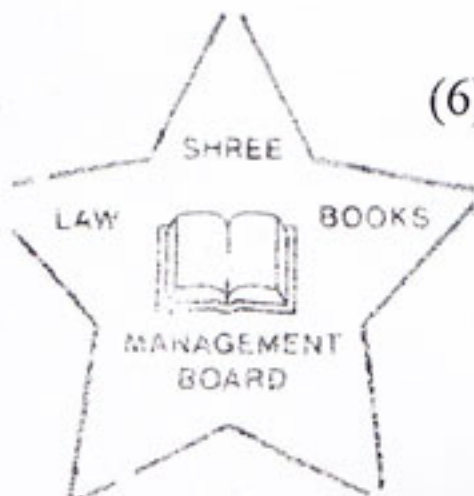
(2) To discuss on the financial report of income and expenditure of the previous year,

(3) To elect officials and members of the working committee,

(4) To discuss on the complaint instituted by a member who is not satisfied with the activities taken by the working committee or on the details of other works and to settle them,

(5) To decide any matter that cannot be decided by the working committee, if so required.

(6) The general meeting shall elect a three members account committee which shall assess the decisions of the working



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committee and accounts and shall submit a report to the general meeting.

- (7) The general meeting shall review the programme, procedures and activities, other than those mentioned herein above, of NEFEJ, as required, and may direct to go towards the new programmes and activities.

**14. Working Committee :** There shall be an elected working committee consisting of eleven persons from amongst the full members and also two persons from amongst the associated members of NEFEJ and thus thirteen persons in total. The election of the working committee shall be conducted by the election committee.

14.1 The election committee shall be formed on the same day on which the date of general meeting is fixed. All functions concerning election shall be performed by such a committee. The election rules shall be as prescribed.

- (1) The officials and members in the working committee shall be as follows:

Chairperson	1 person
Vice-chairperson	1 person
General secretary	1 person
Secretary	1 person
Treasurer	1 person
Members	6 persons

Members elected from amongst the associated member 2 persons

- (2) The working committee consisting of officials and members pursuant to subsection (1) of section 14 shall, in exercise the



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authority conferred by the statute, operate the programmes being accountable before the general meeting.

- (3) The term of office of the officials and members referred to in sub section (1) of section 14 shall be of one year. The outgoing working committee shall handover all cash and kinds of NEFEJ to the incumbent working committee within a period of seven days when the general meeting or extraordinary general meeting forms a working committee.

**15. (1) Meeting of the working committee:**

- (a) The meeting of the working committee shall, generally, be held once in a month. Attendance of more than fifty percent of officials and members of the working committee shall constitute a quorum of such a meeting.
- (b) The general secretary of NEFEJ shall send a notice to the members along with possible items for discussion and reason to take a decision, generally, three days in advance.
- (c) The chairperson and in his/her absence the vice-chairperson shall preside over the meeting. Any member elected by the meeting may preside over the meeting even his/her absence.



**(2) Extra-ordinary Meeting of the working committee:**

- (a) The chairperson or the general secretary solely or even the majority of officials or members only of NEFEJ may call an extraordinary meeting by giving a notice to the members along with the agenda for discussion.
- (b) Provided that such a meeting may be called only in that case when the general secretary is absent or majority of officials or members or the chairperson of NEFEJ notify

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the general secretary in writing to call a meeting along with the agenda, but the general secretary fails to call a meeting within the ten days.

16. **Functions, Duties and Powers of the Working Committee:**

- (1) To enhance the whole activities of NEFEJ toward the guided direction, being accountable to the general meeting, shall be the function, duties and power of the working committee.
- (2) Advisor: The working committee may, in order to assist the works of NEFEJ, employ salaried or honorary advisors in the meeting.

**CHAPTER V**

**Functions, Duties and Powers of the Officials and Members**

17. **Functions, dutties and powers of the officials shall be as follows:**

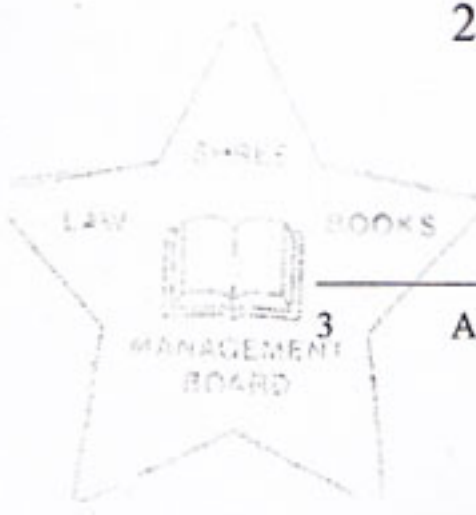
1. Chairperson:

- (a) To preside over in the meeting of the general meeting,
- (b) To exercise a casting vote,
- (c) To give necessary direction and supervision in various activities of NEFEJ
- (d) To expend upto Rs. 5000/- (five thousand rupees)<sup>3</sup> in the business of NEFEJ and cause to be approved later by the meeting.

2. Vice-chairperson:

- (a) To assume all functions of the chairperson in his/her absence,

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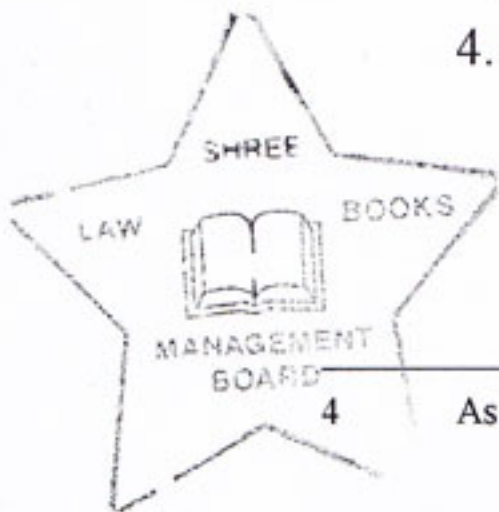
- (b) To provide advice and assistance to the chairperson.
- (c) If the office of the chairperson is fallen vacant, to act as an officiating chairperson until the further arrangement is made and to act as an acting chairperson once the meeting decides to that effect.

3. General Secretary:

- (a) It shall be a responsibility of the general secretary to operate day-to-day business of NEFEJ and operation of the office. However, the working committee may make special arrangement for the assumption of this responsibility.
- (b) To frame report and programme and to call a meeting of the working committee in consultation with the chairperson.
- (c) To operate day-to-day business of NEFEJ,
- (d) To coordinate, in order to make necessary management in regard to the movable and immovable property of NEFEJ, with the chairperson and treasurer.
- (e) To perform the function concerning general meeting and extra-ordinary general meeting under the Statute,
- (f) He may expend upto Rs. 4000/- (four thousand rupees) and may cause to be approved later by the meeting.<sup>4</sup>

4. Secretary:

- (a) To perform all functions of the general secretary in his/her absence,



As amended in 2000 (2057 B.S.)

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(b) To perform such other business of NEFEJ as deemed necessary by advising and assisting the general secretary.

5. Treasurer:

(a) To maintain all statements of income and expenditure of NEFEJ,

(b) To prepare budget and financial programme in accordance with the advice of chairperson and general secretary and to submit the same to the meeting.

(c) To collect membership issue fees and renewal fees and also to assume all financial affairs.

(d) He may expend upto Rs. 3000/- (three thousand)<sup>5</sup> and may get it approved by later by the meeting.

6. Member:

(a) To be active for policy making and decision making, with a view to enhancing NEFEJ under directions as prescribed by the general meeting.

(b) To assist for operation of NEFEJ and to assess them.

18. Circumstances on which one cannot hold the Office:

1. The chairperson, vice-chairperson, general secretary, secretary and treasurer of the working committee shall not hold their office for a third consecutive term in the same office.

2. Office of any official and member shall be fallen vacant on the following circumstances.

(a) If one tenders resignation and is accepted,



As amended in 2000 (2057 B.S.)

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- (b) If one fails to be a general member,
  - (c) If one fails to attend the regular meeting of the working committee for three consecutive times without giving reasonable ground therefor,
  - (d) If one is removed from the office by a non confidence motion adopted by the extra-ordinary general meeting.
3. Provided that while so taking action an opportunity for giving explanation shall be given.

## CHAPTER VI

### Financial Provisions

**19. Financial Resources:**

In order to make NEFEJ financially strong, there may be the following financial sources:

- (a) Membership fees,
- (b) Annual contribution and renewal fees
- (c) Gift, donation to be obtained by His Majesty's Government, other national and foreign organization and individual and any other movable or immovable property that may be obtained lawfully,
- (d) Amounts earned from programmes to be operated by NEFEJ in various occasions.

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**20. Statement of Movable and Immovable Property :**

The working committee shall maintain statement of movable and immovable property of NEFEJ in exact form.



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General Secretary and treasurer shall, under the supervision and direction of the chairperson, maintain the said statement exactly in such a way so that such a statement can be submitted promptly as early as possible to the concerned agency as it seeks to inspect it.

**21. Fund:**

The fund of NEFEJ shall be operated by opening an account with the local bank which shall be operated by joint signatures of the chairperson or general secretary and treasurer of NEFEJ.

**22. Audit:**

The account of income and expenditure of NEFEJ in each fiscal year shall be audited by a firm or person designated by the general meeting and recognized by His Majesty's Government. The statement of income and expenditure along with the audit report shall be submitted to the local authority in accordance with the regulation.


**CHAPTER VII**

**Miscellaneous**

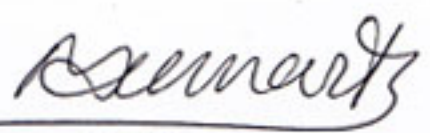
**23. Non-confidence motion:**

If one third members of the extraordinary general meeting to be held pursuant to section 26 move a no confidence motion against the entire working committee for the act committed contrary to the Statute or for any other reason, and if two-third members of the said meeting express their consent to the said motion such a working committee shall be dissolved. Similar provision shall be applicable to any no



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confidence motion moved against any official or member. The vacant office shall be fulfilled by new arrangement.

**24. Resignation, Vacancy of office and Fulfillment of the Office:**

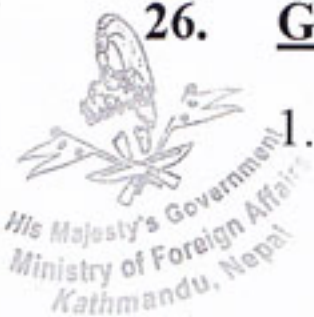
The chairperson of the working committee shall tender his/her written resignation to the working committee through the vice-chairperson and in his/her absence through the general secretary. Similarly, other officials and members may tender their written resignation to the working committee through the chairperson.

The working committee shall fulfill the vacant office. The information of both matters namely vacancy and fulfillment of vacancy shall be communicated to all members within a period of fifteen days.

**25. To Frame Rules:**

The working committee may, in order to operate its business, frame necessary rules and byelaws, subject to the Statute.

**26. General and Extra-ordinary General Meeting:**

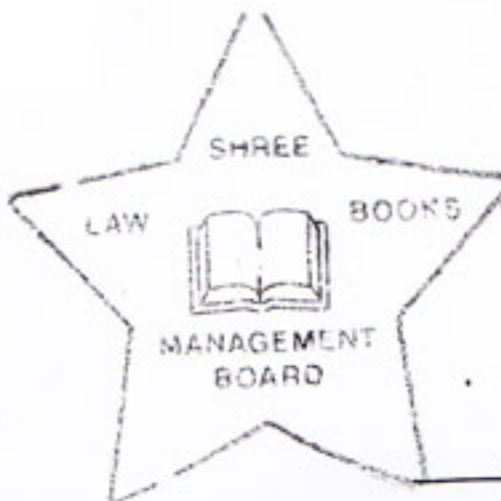


1. The following procedures shall be followed in order to convene a general meeting:

(a) The general secretary of the working shall send a notice to all members specifying venue and date of general meeting, agenda for discussion and also information concerning election of members of the working committee, as far as possible, at least fifteen days in advance to the meeting.

(b) The members shall, based on the said notice, send an information to the working committee specifying motion for the meeting, nomination form for the working committee, and also short details of the matters to be

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submitted before the meeting, generally three days in advance to the meeting.

(c) The general secretary shall, by a written or oral notice, call the meeting for discussion of all matters to be received and for other necessary proceeding and shall prepare the details of motions received, report, annual income and expenditure etc. and also programme for the meeting and shall allow to distribute the same.

2.<sup>6</sup> The working committee may, if it deems fit to review and assess the semi-annual term of office, call a semi-annual general meeting. The procedures for convening of such a meeting shall be similar to the general meeting.

3. The extra-ordinary general meeting of NEFEJ may be called having followed the procedures as follows:

(a) If the majority of the working committee deems that a circumstance for convening an extraordinary meeting has been occurred.

(b) Such a meeting shall be convened if one-third members request in writing to convene an extraordinary general meeting specifying reason therefor. Such a meeting shall discuss only on the specified matter and reach to a conclusion. Provided that no such a meeting shall be called again for a period of six months' once such a meeting is held.

4. The extra-ordinary general meeting shall be held within a period of fifteen days from the date on which a request under paragraphs (a) and (b) of sub-section 3 is received.

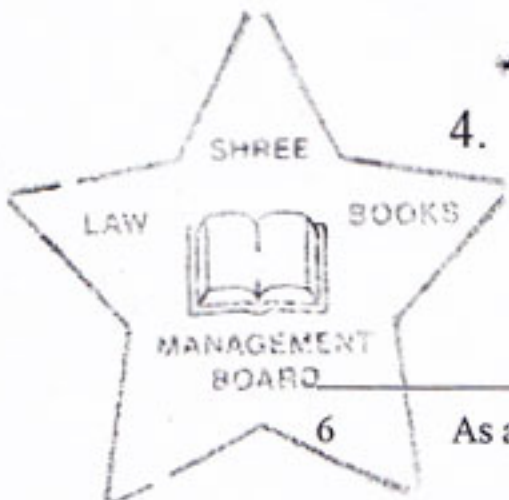
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Management and other proceeding of such a meeting shall be as of the general meeting.

**27. Voting:**

Any voting or election, except in the cases where the meeting or general meeting decides to cast a secrete ballot, shall be exercised by raising hand or by any other appropriate method.

**28. Amendment to the statute:**

If the Statute of NEFEJ requires to be amended, the working committee or any other member shall move a motion for it and if it is adopted by two-third majority of the members present in the meeting, it shall be introduced with the approval of the concerned office.

**29. Dissolution of NEFEJ:**

If the operation of the business could not be done pursuant to the Statute of NEFEJ or if two-third majority of members adopt a resolution to dissolve NEFEJ by any other reason whatsoever, all assets of NEFEJ shall be in accordance with laws and regulation inforce.



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Schedule - 1

Logo of NEFEJ



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*act 6, 2007*  
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HIS MAJESTY'S GOVERNMENT OF NEPAL  
MINISTRY OF LAW, JUSTICE AND PARLIAMENTARY AFFAIRS  
LAW BOOKS MANAGEMENT BOARD



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