

# 3x20=60cc

## INVITATION FOR SEALED QUOTATIONS

Radio Sagarmatha, the first community radio of South Asian Region, run by Nepal Forum of Environmental Journalists (NEFEJ) is on the process of purchasing the following equipments. Interested registered companies/suppliers are requested to submit sealed quotation within January 15, 2017 with sealed documents to the provided address.

### EQUIPMENTS

**1KW FM Transmitter -1 pc** (Frequency Range: 87.5-108MHz, Output Power: 1000W, Input: Digital Input & Analog Input, Modular Design for Easy Maintenance, Remote Access by LAN, High Efficiency, Modulation: Direct VCO frequency modulation F3E/F8E, Output Connector: 7/16" Connector, Password Protected, Surge Protector)

**Broadcast Audio Console-1 pc** (12 Channel with input A/B, Modular Design, VU Meters, Phone Module-4, Mic Module-4, Stereo Module- 4, Master & Monitor Module-1, Clock & Timer, Headphone & Control room output, Talkback, External Power Supply and Installation Accessories)

### Required Documents from Supplier:

- Exclusive Dealership Certificate from Manufacturer
- Import License from Ministry of Information and Communication( in case of Transmitter)
- Company Registration Certificate
- VAT/PAN Certificate
- Name of Engineer for installation and after sales service and Engineering Council Certificate of engineer
- Workshop for equipment after sales service
- List of clients and supply record
- Back Up provision in case of emergency

*Submit your sealed quotation to*



**Nepal Forum of Environmental Journalists  
(NEFEJ)**

Bhanimandal, Ringroad Lalitpur | Phone: 5153245, 9841433527

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## VACANCY ANNOUNCEMENT

Nepal Forum of Environmental Journalists (NEFEJ) is a leading non-governmental organization working to advocate and create awareness on issues related to environment and sustainable through mass media. It currently operates Radio Sagarmatha 102.4 MHz, *Aankhijhyal* and *Nayapusta* television programs and publishes *Haka-Haki* and Face-to-Face magazines. NEFEJ is currently seeking applications for the following positions.

1. **Project Coordinator/Gender Media Expert**

NEFEJ requires a Gender Media Expert to coordinate the project entitled **Strategic Partnership Program for Media Literacy, Advocacy and Capacity**, a joint collaboration with Free Press Unlimited The Netherlands. Expected start date: February 2017.

**Minimum requirements**

- Minimum five years of progressive professional experience in media and gender;
- Minimum of a Master's degree in gender studies, social science, journalism-communication or a relative discipline;
- Extensive field-based experience,
- Extensive experience in media and gender research.

**Duty Station:** Kathmandu with frequent field visits.

**Service Duration:** Initially for a year with possibility of extension.

2. **Program Officer**

**Job responsibilities:**

- Support implementation of the project **Strategic Partnership Program for Media Literacy, Advocacy and Capacity** and work under the supervision of the NEFEJ Executive Director and Project Coordinator/Gender Media Expert.

**Minimum requirements**

- Master's Degree preferably in mass media, journalism, social science or related field, and at least 3 years of experience in media and communication skills and report writing skills.
- Experience of field-based surveys and research.

**Duty Station:** Kathmandu with frequent field visits.

**Service Duration:** Initially for a year with possibility of extension.

3. **IT Officer- NEFEJ**

**Job responsibilities:**

- Information collection from different projects and departments
- Archive the obtained information including photo and video documentation.
- Webpage design and regular posting in web page including the management of social media platform
- Other works as per need.

**Minimum requirements**

Bachelor Degree in Computer Science, IT or other related field with proven experience to handle the mentioned responsibilities.

**Duty Station:** Kathmandu

**Service Duration:** Initially for one year with possibility of extension.

**Interested?**

If you are interested in these positions, please send your motivation letter and CV no later than January 15, 2017 to [nefej.vacancy@gmail.com](mailto:nefej.vacancy@gmail.com) mention position in the subject line.

**Detailed TOR is available on NEFEJ's website: [www.nefej.org.np](http://www.nefej.org.np)**

