

Vacancy Announcement

Nepal Forum of Environmental Journalists (NEFEJ) is a leading non-governmental organization working to advocate and create awareness on issues related to environment and sustainable through mass media. It currently operates Radio Sagarmatha 102.4 MHz, *Aankhijhyal* and *Nayapusta* television programs and publishes *Haka-Haki* and Face-to-Face magazines. NEFEJ is currently seeking applications for the following positions.

1. Gender Media Expert – NEFEJ

NEFEJ requires a Gender Media Expert to coordinate the project entitled **Strategic Partnership Program for Media Literacy, Advocacy and Capacity, a joint collaboration with Free Press Unlimited The Netherlands**. Expected start date: February 2017.

Aimed to integrate gender sensitive reporting in the capacity building programme for media outlet and institutional in Nepal, the suitable candidate will train, advise and coach on gender balance. In a number of consultancies the gender-media expert will work together with a senior coach/trainer to design workshops, do the follow-up and coaching of journalists and members of media institutions based on an agreed methodology and tools. The expert will help to monitor content of trainees on gender sensitive aspects aimed to activate the knowledge and skills developed in the trainings. The result should lead to an increase in professionally produced stories that are fully gender sensitive.

The expert and the coach cooperation is aimed to keep synergy and continuity in the learning programme as well as the result. The consultancies will be on basic (or intermediate) level, however the needs assessment results will be the guideline to tailor made the consultancy design and to define its level.

Job responsibilities:

- To deliver trainings;
- To contribute with theory and reference work to support the methodology of the training;
- To adjust if necessary learning tools;
- To localize the material, and bring examples to use for comparison and reflection;
- To design the coaching and shadowing syllabus on: gender sensitive reporting, stereotyping, and gender audience concerns including;
- To adjust if necessary learning tools;
- To localize the material, and bring examples to use for comparison and reflection;
- To have good assessment tools that can be used to evaluate the follow-up and coaching and the trainees' performances;
- To report on the results of the follow-up and coaching and give recommendations to the trainees, to the organizations where the trainees work

Your profile:

- Proven educational background and/or work experience as a trainer in a similar or the designated field;
- Proven training experience;
- Experience with gender and gender related journalism/media;
- Knowledgeable about the Nepalese society, culture, history;
- Fluency in English/Nepali, written and spoken;
- Good research and analytic skills;
- Knowledgeable about ethical issues within the field of journalism;
- Ability to monitor, evaluate, and recognize weaknesses and strengths of the trainees;
- Good communication and inter-cultural skills; able to effectively communicate with trainees, other trainers and supervisors;
- Pedagogical/didactic teaching skills;

Minimum requirements

- Minimum five years of progressive professional experience in media and gender;
- Minimum of a Master's degree in gender studies, social science, journalism-communication or a relative discipline;
- Extensive field-based experience,
- Extensive experience in media and gender research.

Job Duration:

Initially one year with possibility of extension. The work station will be based on Kathmandu with frequent field visit.

Interested?

If you are interested in this position, please send your motivation letter and CV no later than January 15, 2017 to nefej.vacancy@gmail.com

2. Program Officer-NEFEJ

Duty Station: Kathmandu with frequent field visits.

Job responsibilities:

- Support implementation of the project and work under the supervision of the NEFEJ Executive Director and Project Coordinator

Minimum requirements

Bachelors Degree preferably in mass media, journalism or related field, and at least 5 years of experience in media and communication skills and report writing skills.

Service Duration:

Initially for a year with possibility of extension.

Interested?

If you are interested in this position, please send your motivation letter and CV no later than January 15, 2017 to nefej.vacancy@gmail.com

3. IT Officer- NEFEJ

Duty Station: Kathmandu

Job responsibilities:

- Information collection form different projects and departments
- Archive the obtained information including photo and video documentation.
- Webpage design and regular posting in web page including the management of social media platform
- Other works as per need.

Minimum requirements

Bachelor Degree in Computer Science, IT or other related field with proven experience to handle the mentioned responsibilities.

Service Duration

Initially for a year with possibility of extension.

Interested?

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